

DRAWER			
DRAWEE		We hand you draft and documents as under for disposal in accordance with the following instructions and subject to our General Letter of Hypothecation given to you and to the Terms and Conditions therein: <input type="checkbox"/> for PURCHASE subject to final payment <input type="checkbox"/> for payment to us after COLLECTION <input type="checkbox"/> for NEGOTIATION under Letter of Credit <input type="checkbox"/> for NEGOTIATION after receipt of acceptance from LC issuing Bank	
DOCUMENTS ATTACHED			
	No.		No.
Draft		Shipping Co. Certificate	
Commercial Invoice		Inspection Certificate	
Packing/Weighting List		Signed Bill of Lading	Airway Bill
Certificate of Origin		Non-neg. Bill of Lading	Insurance Policy/Cert.
Fax Transmission		Parcel Post Receipt	Beneficiary Certificate
Other Documents			
LETTER OF CREDIT NO.	DATED		ISSUING BANK
SHIP OR AIRLINE	FROM		BILL OF LADING/AIRWAY BILL No. ONBOARD DATE
PORT OF DISCHARGE	FINAL		GOODS

FOR BILLS NOT UNDER L/C, PLEASE FOLLOW INSTRUCTIONS MARKED X

1. Deliver documents against payment/acceptance.
2. Advice by telex/airmail payment/non-payment/non-acceptance stating reason.
3. All charges are for drawee's account.
4. Collect interest @ _____ percent p.a. from the date of draft/bill of lading/airway bill presentation/arrival of steamer/due date till date of payment/arrival of proceed in _____
5. Bill should be noted/protected for non-payment/non-acceptance.
6. Acceptance/payment may be deferred until arrival of the carrying steamer at destination.
7. Inform due date by airmail/telex.
8. In case of non-payment/non-acceptance, store & insure the goods at our risk and inform us immediately by telex/airmail.
9. Waive/Do not waive interest and/or collection charges if refused.
10. In case of need please refer to _____

SPECIAL INSTRUCTIONS:

PRESENT DOCUMENT THROUGH:

Forward Documents by: Hand Delivery / Registered Airmail / Courier

TERMS	CURRENCY	DRAFT NO. & DATE	AMOUNT
<input type="checkbox"/> Use our Contract No. _____ <input type="checkbox"/> Spot Rate		For discrepancies, please contact Mr. _____ Tel. No. _____	

In consideration of your purchasing/discounting/negotiating/collecting the above bills, the undersigned hereby tenders undertakings as per overleaf. The documents are submitted against the corresponding Import Loan No. _____ availed on _____ (DATE). Please settle the corresponding Import Loan from the proceeds of the Bill. We declare that we have not availed any other finance for the documents submitted to you.

Yours faithfully,

UNDERTAKING

We hereby certify that for shipments made on F.O.B./C. & F. terms, the goods have been duly insured by the Drawees and/or ultimate Consignees at the Port of Destination and in the event of their failing to have done so, whether fully, or partly we hereby safeguard you against all consequences that may arise therefrom and we undertake to hold ourselves responsible for the protection of your interests in the matter.

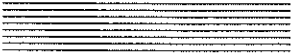
It is understood and agreed that having exercised due care in the selection of any correspondent to whom the above-mentioned item may be sent for collection, you shall not be responsible for any act, omission, default, suspension insolvency or bankruptcy of any such correspondent, or sub-agent thereof, or for any default in remittance, loss in exchange or loss of item or its proceeds during transmission or in the course of collection, until such time as actual payment shall have come into your possession. We agree to reimburse you for any advances made in anticipation of collection as well as all disbursements made to effect the same.

It is further agreed that purchases are undertaken by you on the understanding that you will retain recourse to us not only for the due payment of the bill but also for any loss which may be incurred owing to a moratorium or currency restrictions imposed, or to be imposed, in the country of payment. It is also understood that bill is taken by you only on the terms that you are not liable for any loss, damage or delay howsoever caused.

While tendering the documents to you for purchase/discount/negotiation, we authorise you to incur such expenses as may be deemed necessary for realising the proceeds of the bill and/or protecting the consignment and/or any other charges/expenses for carriage/storage/insurance of the goods. In the event of non-payment of the bill, we authorise you to protest the bill for non-payment and initiate such other legal actions, as may be deemed necessary.

Notwithstanding anything mentioned herein, in consideration of you purchasing/discounting this bill, we hereby undertake to refund the bill amount together with interest, at the prevailing rate of exchange, in the event of non-payment of the bill by the drawees for any reason whatsoever. We further undertake to bear all charges and expenses incurred by you.

No. _____

Exchange for 

Hongkong, _____

At _____ after sight pay this **FIRST**
of Exchange (Second of the same tenor and date being unpaid)
to the order of **Bank of Baroda, Hong Kong** the Sum of

1

for value received against shipment of _____

To _____

No. _____

Exchange for 

Hongkong, _____

At _____ after sight pay this **SECOND**
of Exchange (First of the same tenor and date being unpaid)
to the order of **Bank of Baroda, Hong Kong** the Sum of

2

for value received against shipment of _____

To _____